

KRUM LIBRARY ADVISORY BOARD

MEETING NOTES

Date: Oct. 22, 2019

Meeting Started: 7:04pm

Called to Order by: Charlotte Guest

In Attendance

Charlotte Guest- Vice Chair

Adrienne Pohrte

Barbara Winch

Stephanie Powell

1. Approval of Minutes

Stephanie Powell made a motion that the minutes from the September meeting be approved with the grammatical corrections seen by group. Barbara Winch seconded the motion. All in favor.

2. Recap from Friends of the Library (Donna Pierce)

- Carnival/Haunted Library: 141 went through the Haunted Library; 48 watched the puppet show. Carnival had rave reviews from families as well as the puppet master. Intend on having puppet show outside next year if weather permits.
- Christmas Party- Professor Slughorn's Christmas Party. FOL will consider other dates as Dec 5 is the same night as photos with Santa. If no major complaints or concerns arise, should be able to do the two on the same night.
- Finances: Starting balance: \$4129.05 Ending balance: \$3853.28

3. Update from Library Director (Donna Pierce)

A. Monthly Statistics

- Total number of library visits for the month of September was 1166, with an average daily count of 58. There were 17 programs held, with a total program attendance of 214. Total circulation for the month of September was 3133 items. There were 29 library cards issued.

B. Upcoming events

- Nov. 14- Medicare sign up information meeting
- Nov. 21- blue grass player/possibly band
- Dec. Will have Holiday activities
- Feb. 20- Jerry Barlow- Celtic guitar player will return

C. Meeting room usage FY 18-19

- 619 people used the meeting room for 201 hours. This time does not reflect Library or Friends of the Library usage.
- Need fridge for the meeting room-could entice more meeting room rentals.

4. Election of Officers

- **Chair:** Adrienne Pohrte. Nominated by Charlotte Guest, seconded by Barbara Winch; all in favor
- **Vice Chair:** Charlotte Guest. Nominated by Stephanie Powell, seconded by Adrienne Pohrte; all in favor
- **Secretary:** Stephanie Powell. Nominated by Barbara Winch, seconded by Charlotte Guest; all in favor.

5. Updates to Privacy Policy

- Ensure that current policy is understandable by a lay person.
- Consider adopting more specific privacy procedures. Current policy is more geared towards not sharing and selling personal information to 3rd parties.
- Questions to go to city attorney to update and check with state laws. (ex. Parent or spouse obtaining information; parent adding their email to accounts for notifications.

6. Future Growth

- Currently sitting at 5,175 population
- City and County growth will impact services the library can provide. Although we receive funding from the County that can change.
- Will impact programming- we may need to add duplicate programs in order to handle the number of people attending.
- Will have to add staff and hours to accommodate checkout/check-in/re-shelving along with helping patrons and answering reference questions.
- Would like to consider a self-check in and out, but the issue is finding space.
- Expansion of the current building is possible, but most likely will result in the loss of parking
- Potentially we may need to look at adding to the current building or obtaining land and either building a new, bigger building, or a 2nd library.

Next Meeting

November 19, 2019 at 7 p.m.

Motion to adjourn was made at 8:16 p.m. and was passed unanimously.