

KRUM LIBRARY ADVISORY BOARD MEETING NOTES

April 18, 2017

Meeting Started: 7:01 Meeting Ended: 8:35

Members:

Present:

Kelly Ring – Chair
Donna O’Dania – Vice Chair
Bonnie Barthold
Charlotte Guest
Pamela Gregory
Adrienne Pohrte
Joy Wear

Absent:

Donna Pierce- Librarian

Visitors: none

1. Pamela Gregory made a motion the minutes from the March meeting be approved and Bonnie Barthold seconded.
2. Friends of the Library – no update available from the Friends
3. Update from Library Director
 - A. Monthly Statistics
 - Total gate count was 843, with an average daily gate count of 44. There were 10 programs held, with a total program attendance of 68. Total circulation for the month of March was 1,328
 - B. Update on Move
 - Internet: There are some delays in internet installation due to issues with paperwork with CenturyLink. They are working to resolve the issues by opening next week.
 - Sod Installation: When the recommendation for contractor to lay sod was presented to council by the director, they chose to authorize Krum Firefighter Cory Gregory’s landscaping business instead. Board President Kelly Ring will contact the mayor to check on the credentials of Mr. Gregory’s business to insure that he is properly licensed to do the job. Change will result in a \$1000 savings over the suggested contractor.
 - Cleaning Service: When recommended cleaning service was presented to council, the director was told it needed to be paid for out of the library budget, even though the director had been told in budget meetings that it would be addressed when the building opens (meaning no funds had been allocated for new building maintenance this fiscal year). Council feels that since the Fire and Police Departments both clean their own facilities, the library should also be responsible for cleaning their facilities. Director Pierce explained that the only way the library can allocate funds for the cleaning service is to cancel all programming for the remainder of the fiscal year.

Director Pierce said there are 3 options to cover the cost of cleaning:

1. City pays for it.
2. Cancel all programming May-September, including Summer Reading Program
3. Not hire a cleaning service and have court-appointed volunteers clean the building.

The board discussed other options and added the following:

1. Request additional staffing unit, to be hired as custodial staff for 9 hours/week at \$8/hour. This would cost \$288/month plus needed supplies and equipment.
 2. Requesting that the city add the library to the contract they have for services to clean City Hall.
 3. Not increasing the hours open after the move.
- Appliances: Lowe's donated the staff lounge refrigerator. Because Public works is short-staffed currently, The Friends of the Library will pay the \$65 fee to have it delivered.
 - Butterfly Garden: Director Pierce has been in touch with the Master Gardeners about planting it. They are overloaded right now. Bonnie Barthold will take care of arrangements for this, possibly talking to RJ's Landscaping about donation of services in exchange for placement of their advertising sign.
4. Grand Opening: Saturday, June 3
 - Will be held at 9:30 AM.
 - Board President Kelly Ring will design and mail invitations.
 - Invitations will be sent to council and mayor (current and past), Coserv, Tocker, Masonic Lodge, Lion's Club, Vance Hunt, C & G Electric, Tom Beatty Builders, Denton County Commissioner, and Krum ISD Superintendent Cody Carroll.
 - Director Pierce will check with local youth groups about serving as hosts/hostesses.
 - Refreshments will be provided. Cookies, tea, lemonade, and water will be served to the general public and Director Pierce will speak with Tudy's Tacos about providing breakfast tacos for distinguished guests.
 - Signage will be ordered and placed on the East end of the building to inform the community at large, as well as advertising on Facebook through the library's page and other community groups.
 5. Fundraising for furniture and necessary items for new library –tabled until next meeting.