

KRUM PUBLIC LIBRARY BOARD MEETING

April 13, 2004

ATTENDANCE:

Wayne Collins	Chairman	George Hubbard	Member
Michelle Moore	Treasurer	Ann Buss	Secretary Back Up
Carl Guess	Member	Donna O'Dania	Member
		Becky Benedict	Librarian

I. **CALL TO ORDER:** The meeting was called to order at 7:15 P.M.

II. **BUILDING COMMITTEE REPORT:** Building committee temporarily on hiatus

III. **TREASURER'S REPORT:**

- Michelle Moore

IV. **OLD BUSINESS**

A. **Library Policy Changes dated January 27, 2004**

- Ann made a motion to accept recommended library policy changes as corrected, George 2nd the motion and members approved.

B. **Policy Concerning Behavior in the Library**

- Discussion and decision to rewrite policy to allow the use of cell phones so long as they do not inconvenience others; at library staff discretion to determine if use is intrusive
- Carl makes the motion to accept cell phone changes; Michelle 2nd's and members approve.

C. **Delayed March Meeting**

- The March meeting was postponed multiple times due to the chairman being out of town and lack of a quorum. It was decided that this meeting will serve as the March and April meeting.

V. **NEW BUSINESS**

A. **Appoint a Budget Committee**

- Becky, Michelle and Wayne

B. **25th Birthday Celebration for the Library**

- To inform the public we are 25 years old and not in a permanent facility
- Tentative date: June 12th or 19th
- Discussion of possible things to do: dog show (mayor and city council judge), possible guest appearance of a famous dog (Attica-to see go to Artpaw.com), buttons, push to get building fund up to \$25,000.00, special family reading program, pay to get out of jail, Walmart grant for hot dogs, chips & drinks (\$2.50), ideas from Hobby Lobby, MOP's group 25 prize donations from businesses, drawing out of a jar, schedule authors to talk, display rare and ancient books, cattle trailer, Friends provide cake and punch, how many to plan for, advertising in newspapers, Krum canine force demonstration, popcorn machine, balloons, clown, etc.

C. One Community (unifying) Do We Want to Do This?

- Purchase CD to learn more about
- Apply for a grant to give books
- Discussion: not plot driven, want readers to create the end, want character driven, possible authors, somewhat local Larry McMurtry, recommendations: Sweet Hereafter, Terms of Endearment, The Power of a Praying Nation (short), Big Fish, Second Hand Lions

VI. LIBRARIAN'S REPORT:

- File annual report with TX state library, needs Wayne's signature
- Notes: Funding, city has final obligation, seeing decline in visits and circulation, need to increase in programming, we have no room and it is getting to be a bigger problem, we are following the trends that other libraries are, we are getting lots of people in from the new additions, bring to city's attention when presenting budget

VII. OTHER COMMENTS

- Need presentation to city of building program from inception to present, try to do before the council gets too deep into the budget process
- Missing one board member

VIII. ADJOURN 8:55 P.M.

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Annual Review of Library Policies – January 27, 2004

NOTES

Mission. Add: 8. Establish good relations with the various departments and personnel of the city and support the overall mission of the city government.

Modify No. 2 to include computer use by patrons.

- √ History. Add: In 2003, the bookkeeping function was transferred from the library to the City Secretary, bringing the library in line with the other departments of the city. A significant effort was put forth by the board and Library Director to improve library funding, improve personnel compensation, and raise funds for a new library building. Note: I think the library history should record for posterity the names of the chairperson and board members down through the years.

Bylaws. Article I.

↓ 1 or more

Section 1. Change to reflect “two” junior members.

See Minutes of 3/25/03

- √ Section 3. Change to reflect:

Old / New Business

Junior board members shall be appointed and approved by the library board for a term of one year.

also: 4/22/03

Junior board members shall be enrolled in a high school and be in good standing in the community. The junior board members shall not hold office.

- √ Section 4. Change the word “member” to “members.”

Bylaws. Article II

- ✓ Section 2. Recommend changing "five" to "~~two~~" or "three."
- ✓ Section 4 Change to reflect current situation, re. Treasurer.

Bylaws. Article III

- ✓ Section 5. This agenda will be posted at the city hall and the library 72 hours prior to the meeting. The agenda will be signed by the chairperson and certified by the City Secretary prior to public posting.

Lines of Authority.

Change to reflect a solid line to the "city."

Financial Sources.

Change to reflect "city" on the same level as the "county."

Policy Addendum.

Add policy concerning unattended ^{unsupervised} children.

Krum Public Library Board of Directors
Meeting - March 25, 2003

Call to Order - 7:02 P.M.

Invocation - Wayne Collins

Board Members Present - Wayne Collins,
Carl Guess, Bonnie Clardy, Bill Hansel,
George Hubbard, Michele Moore,
Mary Spencer

Librarian - Becky Benedict

Building Committee Report

Bonnie Clardy and Wayne Collins reported on progress of history book of Krum. The Board approved \$800.00 to publish the book. This money would pay for fifty books to sell for \$25.00 a piece.

Carl Guess reported on Swap Meet to be held June 7th.

Treasurer's Report - Mary Spencer

Board approved bills to be paid.

Old Business -

Jr. Library Board Member -

Motion was made to change rule

two 03 Board of Directors Meeting - March 25, 2003
action 3 of Article 1 to read:

The Junior Board member should be a high school student.

Wayne Collins recommended Jaque Marie Soel as a candidate for Junior Board member. This recommendation was tabled until next meeting, so more nominees could be presented.

New Business -

Bonnie Clardy was elected as secretary of library board to Salsill the term of Ann Buss.

Motion was made by Mary Spencer to approve appointment of Ann Buss as Chairperson of Building Committee.

Bill Hensel seconded the motion.

Appointment was approved by board.

Mary Spencer made the motion to approve changes in Policy Manual, page 6, Article 4 to wit:

a. Appointment of Budget Committee will be made at the April Board meeting.

b. Preliminary report of Budget Committee to the Board of Directors will be

three of Board of Directors Meeting - March 25, 2003
Made by "at least August Meeting."

Motion was seconded by Michelle Moore.
Board approved.

Librarian's Report

Becky Benedict, librarian, encouraged board to attend all City Council meetings.

Becky reported that the library was getting a new copier which would require less maintenance. A monthly fee of \$127.⁰⁰ would be charged for copier.

Becky expressed concern about the library's budget due to statements made by the Denton County Commissioners Court on their budget shortfalls.

Adjourn

This was
changed to
reflect the
current procedure
Research to
find minutes

Wayne - Atticus will come
make a bibliography

check w Becky Alambar

inside

↓ rare book display case
museum
Need display cases

Becky - check w:
Walmart Artspaw.com
Hot dogs
drinks - chips, plates, forks
~~Oddest looking dog~~

Della -
auctions / donations

Friends - Punch cake

> ^{Becky} Greek with MOPS group - buttons

Krissa Canine Dad
World Famous Scottie

Find a clown
balloons

Fix car Machine

Ask Katherine what Elmer cost

McMurtry - did he write terms of agreement