

KRUM PUBLIC LIBRARY  
Minutes for Regular Business Meeting  
April 25, 1991

I. The meeting was called to order at 7:10 p.m.. Present were Katherine Boyer, Tim Marlin, Tracy Collom, Nancy Paddack, Janie Robinson, Dolores Argo and Jackie Ellison.

II. The minutes from the March 28, 1991 meeting were read and approved.

III. The Treasurer's Report was read by Katherine Boyer. The Krum Public Library account has a balance of \$6,246.92. The Dobie Grant has a balance of zero. Nancy Paddack motioned to approve the report. Tracy Collom seconded and the report was approved.

IV. OLD BUSINESS

A. Audit--Nancy Paddack will call an accountant. Katherine Boyer was wondering if it could wait until the next fiscal year.

B. Budget--Tracy Collom motioned to accept the budget as proposed retroactive to October 1990. Nancy Paddack seconded. It was approved.

C. Policy Manual--it was agreed to discuss this later in the meeting.

D. Other--1. Katherine Boyer said Vaughn Andrus called about sponsoring a baseball team at \$150.00 per team. Tracy Collom motioned we do not participate this year. Janie Robinson seconded. 2. The library is hoping Friends of the Library will assist them by raising the additional \$50.00 required per month for the rent.

V. NEW BUSINESS

A. Friends of the Library--The library should prioritize their needs to help the Friends of the Library to meet these goals. Things needed: 1. Cart for V.C.R. 2. Automation--circulation and cataloging 3. Copier

B. Krum Fun Days--Katherine Boyer had it suggested to her that the library should be represented in the parade, if there is to be one. One idea is a wagon with hay and several children. It was suggested to request Friends of the Library to oversee the float.

C. Reception--for the library 1. Open House--open to the community. We will be serving punch and cookies. We will also have a registry open to sign up new patrons. 2. Ice Cream Social--to show our appreciation to those who helped move the library. Friends of the Library included. 3. Date--May 25, 1991. Time--Open House-9:00 a.m. to 4:00 p.m. Ice Cream Social- 5:00 p.m. to 6:00 p.m. Nancy Paddack motioned to have the reception on May 25, 1991. Jackie Ellison seconded. The motion passed.

D. Other-1. A reminder that there are no scheduled meetings for the months of June and July at this time. 2. Copier--The cost of having the newsletter reproduced is presently \$125.00 per month. Katherine Boyer would like the board to explore the possibility of renting a new copier that has the

capabilities of reproducing the newsletter. Her information so far includes: a. rent is \$84.50 per month b. 11" by 17" reproductions c. State of Texas contract includes all supplies and maintenance except paper d. Two year lease with a 30 day notice e. extra features includes reducing and enlarging f. possibility of having a 10 day demo Dolores Argo requested a copy of the lease to review. The decision was tabled to allow time for the board members to comparison shop and consider options.

OLD BUSINESS--C. Policy Manual-A draft manual was handed out to each board member. The flow chart was reviewed. The change was made from Librarian to Library Director to be consistent throughout the manual. The chart was approved. Other topics reviewed were discarding, donations, loan policy, and fines and other charges. Each policy was approved with appropriate corrections made.

VI. The Librarian's Report on TLA was tabled to the May 25, 1991 meeting.

VII. The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Jackie Ellison

